

BOARD MEETING MINUTES

24TH March 2023

Present: Matthew Abercrombie (MA), Dennis Murray (DM), Luke Heydon (LH), Guy Mathias (M)

In support: Anna Fielding O'Farrell (AFO), Anne Nelson (AN)

Apologies: none

1. Approval of Minutes – meeting 17th February 2023 Thanks for AR for his service.

2. Matters Arising from Minutes of Meeting 17.02.2023

2.a) Utilities

i) A letter has been sent to Susie Morley at MSDC regarding response to electricity meter. An acknowledgement email advised that WB will get a response after local elections. GM noted May 4th is election date.

ii) We understood electricity was part of MSDC support, although in reality it has only come to their attention because of price rises. LH said it might be worth getting legal advice as the 'custom and practice' of electricity payment. AFO suggested Pro-Help and added the council have known about their payment for a few years.

2.b) Board Members - Lauli Moschini was not available to come to board meeting today and will be invited to May meeting.

2.c) Sponsorship

ACTION: Energy Assessment by AFO carried forward

LH to speak to Deborah Bull regarding sponsorship carried forward

3. 2023/2024 Budget

3.a) The existing draft proposed budgets are being updated each month but needs to be more detailed for any sponsorship use.

3.b) LH asked about any grants – AFO said Diana Kearsley had got council to agree £6,000 for three years which ended in 2019. The only running support from MSDC is the electricity. LH assumed MSDC will continue paying for electricity and we will show accounts without it.

3.c) Board agrees the prepared budget with a separate line showing electricity.

4. Board Statement Update

No discussion – C/F

admin cost for monitoring the section 106 for the lifetime of that obligation and for SCC to record on their database. All agreed we should not be paying for it.

MA will take communication over and respond to the caseworker to say we do not understand the charge. We were led to believe the legal fees would cover all.

8.c) Planning ties in with a proposal for a community Shop in Gallery 3, subject to getting approval for an outside wall door (see Appendix 1).

- i) WB needs to decide if the planning goes through would it cover the community shop. If it does not, we need to decide whether to revoke existing application and get retail use.
- ii) MA asked if we need legal help and that we need to establish if we can use the space for either if the shop use was to cease later.
- iii) There was consensus for the community shop. GM said it plays to the narrative of listed, heritage, CIC. LH said arts need supporting and this is an additional way, utilising space during the day when staff are here already.
- iv) AFO said we need something underlying the arts events to make this place somewhere where the events are the icing on the cake instead of bread and butter. LH agreed a shop could engage the village and DM suggested adding a farmers' market if shop developed.
- v) AFO advised that the Grant Application deadline is 11th April, and must show local support, and planning permission must be in place by application.

8.d) If we withdraw application for Studio 3 (for office) we might be able to get the proposed shop under current usage – not business use...AFO will phone AR about that.

ACTION: MA to draft a reply for section 106

AFO to send Prince's Countryside Fund Grant Application form to Board Members

AFO to do application for grant – publish 5th June

AFO to speak to Andy Robinson about 8.d) as he has background information

9. Signage

9.a) AN reported that the office and studio 4 are the only areas needing new signage.

ACTION: AFO to provide AN Wayne Tanswell's contact details for quote

10. Car Park

10.a) MA forwarded MSDC funding confirmation saying they will hold over funding.

10.b) AFO has paperwork for the grant and will deal with this.


10.c) LH discussed conditions on planning approval granted and advised that he can do most of them.

- i) Drainage conditions require further items, so a drainage engineer has been approached. For full support they have quoted a fee of £2,000. LH has requested a proposal for minimum support, and we can do the rest in-house.
- ii) LH said that trial pits might be needed.
- iii) LH advised that we could do Management flood Water Control Scheme during Construction which will be the same as our final plan.
- iv) It was felt that MSDC were perhaps going above and beyond with all the conditions of the approved planning as it is their own site. GM felt a conversation with MSDC about helping us maintain their property was due.

14.b) Agreed Friday 5th May 10am for AGM 11am Board Meeting

ACTION: MA to do update for AGM

AFO to do annual report and invite attendees

Chair: 
Matthew Abercrombie

Date: 