**Application Form 2024 – Christmas Market**

OFFICE USE:

|  |
| --- |
| Please complete all fields of the application form in ‘**CAPITAL LETTERS’** and return the application form with the **required supporting documentation** to office.manager@wingfieldbarns.co.ukor by post to: Wingfield Barns, Church Road, Wingfield, Suffolk IP21 5RA  |

**Your Details**

|  |  |
| --- | --- |
| Applicant’s Full Name  |  |
| Company Name  |  |
| Full Address and postcode  |  |
| Did you attend our 2023 Market | If yes and details are the same you do not need to complete details in red – state ‘same’: |
| Website address  |  |
| Telephone No  |  |
| Email address  |  |
| Mobile No  |  |
| Full description of the products |  |
| Is your Product locally sourced or produced Please state where  |  |
| Charity Registration No. (Charity only)  |  |
| For caterers/exhibitors handling consumable products/cooking on site | Local Authority/Address  | Food Hygiene Rating  |
| Type of food you are offering  |  |

|  |  |
| --- | --- |
| **Furniture & Power \***Max 2 chairs & 1 table per straight stand | **Quantity** **(state 0 if not required)** |
| Single chair  |  |
| Trestle table |  |
| Single 13amp or 16amp socket |  |

**Stall**

|  |  |
| --- | --- |
| **Zone**  | **Stand Number** **& Price** |
| 1A Great Barn |  |
| 1B Great Barn Foyer |  |
| 2A Studio 1 |  |
| 2B Studio 2 |  |
| 3A Courtyard  |  |
|  4A Studio 4 |  |

\* A charge of £5 for the supply of an extension lead with power

**Caterer**

|  |  |  |
| --- | --- | --- |
| **Zone** | **Stand Number** | **Price** |
| Outside Space Courtyard |  |  |
| Tables 6ft x 2ft trestle |  |  |
| Single folding chair |  |  |
| Single 13amp or 16amp socket (£5) |  |  |