

## WINGFIELD BARNS

prepared 07.04.2022

**Minutes of the Board Meeting – 11.30 – Thursday 7th April 2022**  
Venue – Wingfield Barns

**Present:** Matthew Abercrombie (MJA), Andy Robinson (AR), Luke Heydon (LH), Guy Mathias (GM), Diana Kearsley (DK, chair)  
In support: Anna Fielding O'Farrell (AF)

**Apologies:** Dennis Murray (DM)

The WB CIC Board of Directors welcomed Luke Heydon and Guy Mathias to the Board

- 1) **Approval of Minutes - meeting 03.03.2022** were noted as a true record of the meeting and proposed by MJA, seconded by AR – approved unanimously by the Board

**Matters arising – see Schedule of Actions** from the board meeting 03.03.2022

Market Survey	- closed	AGM 2022	- closed
New Board members.	- closed	Share Scheme	- closed

- 3) **Operations Manager** - AF presented a comprehensive report at the AGM which was noted and appreciated - copies were sent electronically to board members prior to the AGM

a) The "Take-over" project of the Barns was explained to LH and GM and how we are striving to achieve our aim. AR and AF had met to discuss the 'next steps' and the possible ways of achieving sufficient support and funding to follow through with this idea. AR had prepared notes of the possible avenues open to us - and outlined a way forward through a community share scheme, separating the 'property' and the CIC. By way of explanation, a hand written template is available. Before going any further 3 areas were identified and to be investigated

- 1) Future costs involved for maintenance and utilities

- 2) MSDC to agree to carry out all outstanding failed maintenance - this will be discussed at the meeting arranged with MSDC officer Jack Glover 05.05.22 **ACTION AF/AR**

- 3) it was considered likely that a £30k surplus must be achieved and therefore a 5 year business plan to be drawn up to determine the financial impact on this 'take-over' aim **ACTION AR/AF**

AR suggested that the CIC apply to the Arts Council's funding programme "**Investment Principles Support Organisation Scheme**" - AR sent through the link to the Board for the CIC to make an application - to be checked and work towards the first steps **ACTION MJA**

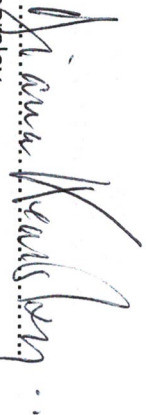
#### 4) **Business Project Manager** -

- a) Jack Glover MSDC meeting planned 05.05.2022
- b) C of U Planning Application - another email sent 07.04.2022!!

- 5) **AOB** - DK suggested the confirmed CIC Board meeting minutes be published on the website - this was agreed by the board and minutes dating back to September 2021 to be published **ACTION AF**  
It was agreed that a WB 'corporate and individual membership scheme' should be designed and set up **ACTION AF**  
MJA brought up the subject of the car park surface which although improved with the surface installed creates problems in wet weather due to the slippery nature of the material used. The discussions led to a 'pathway' type car parking design - this idea to be investigated and in place for this coming winter **ACTION MJA**

- 6) **Date of next meeting - 11TH May 2022 - 14.00 in the Great Barn**

Meeting closed 12.50

**Chair**.....  
Diana Keatsley

**Date**.....  
11 May 2022