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OFFICE USE:

**Application Form 2023 – Christmas Market**

|  |
| --- |
| Please complete all fields of the application form in ‘**CAPITAL LETTERS’** and return the application form with the **required supporting documentation** to office.manager@wingfieldbarns.co.uk  or by post to: Wingfield Barns, Church Road, Wingfield, Suffolk IP21 5RA |

**Your Details**

|  |  |  |
| --- | --- | --- |
| Applicant’s Full Name |  | |
| Company Name |  | |
| Full Address and postcode |  | |
| Did you attend our 2022 Market | If yes and details are the same you do not need to complete details in red – state ‘same’: | |
| Website address |  | |
| Telephone No |  | |
| Email address |  | |
| Mobile No |  | |
| Full description of the products |  | |
| Is your Product locally sourced or produced Please state where |  | |
| Charity Registration No. (Charity only) |  | |
| For exhibitors handling consumable products and caterers only: | Local Authority/Address | Food Hygiene Rating |
| Type of food you are offering |  | |
| Are you cooking/preparing food on site | Y/N |

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**Application Form 2023 continued – Christmas Market**

**Stallholder**

|  |  |  |
| --- | --- | --- |
| **Zone** | **Stand Number** | **Price** |
| 1A Great Barn |  |  |
| 1B Great Barn Foyer |  |  |
| 2A Studio 1 |  |  |
| 2B Studio 2 |  |  |
| 3A Courtyard |  |  |
| 4A Studio 4 |  |  |

|  |  |
| --- | --- |
| **Furniture & Power** | **Quantity**  **(state 0 if not required)** |
| Single folding chair |  |
| Trestle table |  |
| Single 13amp or 16amp socket |  |

**Caterer**

|  |  |  |
| --- | --- | --- |
| **Zone** | **Stand Number** | **Price** |
| Outside Space  Courtyard |  |  |
| Tables 6ft x 2ft trestle |  |  |
| Single folding chair |  |  |
| Single 13amp or 16amp socket |  |  |

Please note chairs are provided free of charge however be aware of your space limitations when ordering eg., single stand space has room for one trestle and 2 chairs.